

Evergreen Community Charter School
Board of Directors
Meeting Minutes – January 26, 2012

Present: Board members - Joanne Storer, Mary Baxter, Frank Lopez, Holly Corcoran, Chris Kinsley, Andalisa Lopez, and Tim Hegarty
Advisory members – Nancy Price and Nancy Lewis.

No visitors

Pledge of Allegiance

Minutes from the Nov/Dec meeting were tabled until the February meeting.

Nancy Lewis reported on the successful spaghetti dinner with students, teachers, and parents. Board members expressed desire to be included in future events. Nancy also reported that the annual Family Ski Trip this year has been cancelled due to lack of snow and fuel costs.

- 8.1 Only change to the Lease Agreement is that the Foundation will take care of plowing. Rent remains constant at \$<6.75/sq.ft. Holly asked for a copy of the lease and it was not readily available. Mary pointed out that if the Charter paid for plowing any time since July 2011, the Foundation could be asked to reimburse. Lease was tabled until February meeting.
- 8.2 Ethics Statements were handed out to Board members in attendance and completed by most. Those who need to complete include: Cindy, Chris, Jill, Nancy L., Patti, and Nancy P.
- 8.3 Discussion on School Vehicles and Insurance costs – The Foundation purchased the oldest and newest busses. The Charter School purchased the small, handicapped bus. Nancy Lewis was asked to prepare a list detailing which insurance and repair bills are paid by the Charter.
- 9.1 Mary Baxter made the motion to accept the Payment to Vendors. Motion was seconded by Frank and passed unanimously with Holly abstaining. Andalisa made a motion to accept the Profit and Loss and the Budget vs. Actual reports for January. Motion was seconded by Chris and passed unanimously, with Holly abstaining.
- 9.2 Employee Handbook – Tabled until February meeting.

New Business

Mary suggested that we request the lawyer not to send the Ethics letter to us.

Holly reported that we met with the auditor and negotiated a fee reduction of \$1000 due to work that was not completed after several drafts. It was noted that East Stroudsburg School District also uses Kirk-Suma, Inc.

Andalisa made the motion to adjourn at 7:34 pm.
The next regular meeting is scheduled for February 23, 2012.